

ANNUAL PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2025-2026

(Under Rule 8 and 9 of the Public Procurement Rule 2004)

Name of the procuring Agency: National Institute of Public Administration (NIPA), Lahore

Amount in Pak. Rs. (Million)

Sr. #	Description (Nature of Procurement)	Estimated cost	Procurement Method	Tentative Date of Procurement Notice Publication	Tentative Date of Award of Contract	Tentative Date of Completion	Remarks
1	Postage & Telegraph	0.090	Direct Contracting	N.A.	N.A.	30.06.2026	Pakistan Post
2	Telephone & Trunk Calls	0.800	Accrued Liability (as per consumption)	N.A.	N.A.	30.06.2026	National Telecommunication Corporation
3	Electronic Communication	4.000	Direct Contracting	N.A.	N.A.	30.06.2026	
4	Gas	4.500	Accrued Liability (as per consumption)	N.A.	N.A.	30.06.2026	Sui Northern Gas Pipelines Limited (SNGPL)
5	Electricity	9.000	-do-	N.A.	N.A.	30.06.2026	Lahore Electric Supply Company (LESCO)
6	Water	1.200	-do-	N.A.	N.A.	30.06.2026	WASA
7	POL Charges	3.500	Direct Contracting with PSO	N.A.	N.A.	30.06.2026	
8	Stationery, Consumable Items etc.	5.000	Open Competition through bidding	End of 2 nd Quarter of the Financial Year	Mid of 4 th Quarter of the Financial Year	15.06.2026	
9	Printing & Publications	0.200	Through Inviting Quotations on EPADS	N.A.	N.A.	30.06.2026	On Completion of each course (SMC / MCMC) and as per demand
10	Newspapers, Periodicals & Books	1.300	Direct Contracting	Monthly	N.A.	30.06.2026	
11	Purchase of livery items / Uniforms	1.000	Open Competition Through Bidding	End of 2 nd Quarter of the Financial Year	Mid of 4 th Quarter of the Financial Year	15.06.2026	
12	Advertising and Publicity	0.250	Direct Contracting	N.A.	N.A.	30.06.2026	Through PPRA and Press Information Department (As per Requirement)

Sr. #	Description (Nature of Procurement)	Estimated cost	Procurement Method	Tentative Date of Procurement Notice Publication	Tentative Date of Award of Contract	Tentative Date of Completion	Remarks
13	Purchase of Drugs and Medicines	0.200	Through Inviting Quotations on EPADS	N.A.	N.A.	30.06.2026	
14	Mess charges	25.000	Open Competition through bidding / Direct Contracting	September, 2025	End of September, 2025	30.06.2026	
15	Hiring of Transport Services	3.500	Open Competition through bidding	End of 2 nd Quarter of the Financial Year	3 rd Quarter of the Financial Year	30.06.2026	
16	Purchase of Motor-Cycle	0.200	Direct Contracting	N.A.	N.A.	30.06.2026	
17	Repair & Maintenance of Buildings	20.320	Through Quotations / Open Bidding/Pak PWD/C&W/LDA	NIL	NIL	30.06.2026	As per requirement
18	Repair of Transport	1.000	Through Inviting Quotations on EPADS	NIL	NIL	30.06.2026	As per requirement
19	Repair of Machinery & Equipment	2.000	Through Quotations / Open Bidding	NIL	NIL	30.06.2026	As per requirement
20	Repair of I.T. Equipment	2.000	Through Inviting Quotations on EPADS	NIL	NIL	30.06.2026	As per requirement
21	Repair of Furniture & Fixtures	1.000	Through Inviting Quotations on EPADS	NIL	NIL	30.06.2026	As per requirement

- Annual Procurement Plan is prepared on the assumption that total allocated/demanded budget will be released.
- Procurement method means Open Competitive Bidding / Petty Purchases/ Quotations / Direct Contracting / Negotiated Tendering.

(Zunera Nazar Hussain)
Additional Director (Admin. & Fin.)