



NATIONAL INSTITUTE OF PUBLIC ADMINISTRATION
78-Shahrah-e-Quaid-i-Azam (Upper Mall), Lahore-54000

Tender Notice for supply of Fresh and Dry food Items

Electronic Bids through E-Pak Acquisition and Disposal System (EPADS) are invited from reputed distributors / suppliers / manufacturers or related business operators registered with tax authorities having experience to supply Grocery items (Dry Food and Fresh Food Items) on regular basis with wholesale price for one (1) year, extendable on the basis of performance.

Tender documents alongwith detail, quantity, term and conditions can be downloaded from NIPA Lahore website nipalahore.gov.pk, PPRA website ppra.org.pk or EPADS website eprocure.gov.pk during the period from 23.02.2026 to 12.03.2026 or collected personally from Mess Officer, NIPA, Lahore. The bidding documents must be uploaded on PPRA-EPADS and also dropped physically in the tender box placed at the office of Additional Director (Admn & Fin), NIPA Lahore latest by 11:00 a.m, on 12.03.2026. The bid document(s) will be opened on EPADS on same day and time mentioned in the presence of the bidders and Purchase Committee of NIPA Lahore.

(Zunera Nazar Hussain)

Additional Director (Admn.&Fin.), NIPA Lahore

Ph: 042-99203885-86, website: www.nipalahore.gov.pk

Please Fill in the Mentioned Fields

Bidder's Name: _____

Designation: _____

Address: _____

Tel No.: _____ **Fax No.:** _____

Contact Person: _____

Cell No.: _____

Valid Email: _____

GST No.: _____

NTN No.: _____

PRA No.: _____

SEAL: _____

Bidder's Signature: _____

Tender Terms & Conditions

1. All participants are required to quote rates inclusive of all applicable Government Taxes.
2. Please note that quoted rates must be firm and final in all respect.
3. Guarantee & warrantee must be provided (If applicable).
4. Payment TERMS NET 30 DAYS.
5. Quotation must be valid for 365 days from the date of agreement.
6. Supplier staff delivering goods must be in clean with proper dress.
7. The bidders have to deposit 5% of Bid security of total bid value in the form of Bank Draft/Pay order in favor of Director General, National Institute of Public Administration (NIPA), Lahore.
8. Bids will be opened by Tender Committee of National Institute of Public Administration (NIPA), Lahore as per rules and regulations on **12-03-2026 at 11:30 pm** in the presence of bidder's representatives.
9. The bidders should bring original CNIC.
10. The lists of items can be obtained from the office on any working day from **9.00 am to 4.00 pm**.
11. All Government taxes will be deducted as per rules.
12. The competent authority reserves the right to accept or reject any or all bids without assigning any reason.

Labeling:

- a. Date of manufacturing and expiry must be printed on each box, bottle & tin.
- b. Products / Items without indication of date of expiry will not be acceptable.
- c. Expiry of items less than 03 months at the time of delivery will not be acceptable.
- d. Registered & Reputable Brand will be preferred.

Transportation / Delivery:

- e. Goods should be delivered in NIPA in clean and covered vehicle so that items are not exposed to sunlight and other pollution.
- f. Delivery will be made at NIPA, on as and when required basis.

Other Terms & Conditions:

- g. Items found below the required specs may be rejected / returned without any liability of the NIPA Institute.

National Institute of Public Administration (NIPA) Lahore

78-Shahrah-e-Quaid Azam (Upper Mall) Lahore.

Supply of Computer Accessories/ Printer Toners Items

Name of Firm: _____

Receipt of Tenders: _____ Address: _____

Opening: Date / Time.....

Venue: At National Institute of Public Administration (NIPA)

Phone No: _____

Fax _____

No: _____

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Sr. No.	Description	Unit	Price	Total Amount	Quantity
Grocery					
1.	Almond	kg	4000	96000	24
2.	Ajwain	kg	1100	5500	5
3.	Atta	kg	160	896000	5600
4.	Alu Bukhara	kg	2000	64000	32
5.	Anar Dana	kg	1000	2000	2
6.	Black Chanay	kg	300	18000	60
7.	Badian Khatai	kg	7000	35000	5
8.	Bread Crumb	kg	500	50000	100
9.	Basin	kg	400	72000	180
10.	Bread Plain Large	Nos	320	134400	450
11.	Bread Bran	Nos	210	126000	600
12.	Sandwich Bread	Nos	360	108000	300
13.	Butter 100 Gram	Nos	280	117600	420
14.	Baking Soda	Kg	800	3200	04
15.	Biryani Masala 100g	Pkt	289	40460	140
16.	Bhallian	Kg	900	81000	90

Sr. No.	Description	Unit	Price	Total Amount	Quantity
Grocery					
17.	Biscuits	Box	319	159500	500
18.	Black Pepper Powder 100g	Pkt	359	71800	200
19.	Black Pepper Whole	Kg	370	111000	300
20.	Cardamom Green	Kg	18000	72000	4
21.	Cheese 200 Gram	Pkt		000	On demand
22.	Chat Masala 100 Gram	Pkt	234	23400	100
23.	Chili Sauce 800 ML	Bot	285	8550	30
24.	Chili Garlic Sauce	Ltr	380	68400	180
25.	Cold Drink 1.5 Liter	Bot		000	On demand
26.	Chicken Tikka Masala 50g	Pkt	150	28500	190
27.	Chicken Achar Masala 50g	Pkt	150	10500	70
28.	Coconut Whole	Kg	1800	27000	15
29.	Cashewnut	Kg	5000	75000	15
30.	Cooking Oil (Dalda)	Ltr	570	1140000	2000
31.	Corn Flour 285 Gram	Box	189	22680	120
32.	Custard 285 Gram	Box	210`	14700	70
33.	Cake (Fruit/Plain Cake)	Box	320	30720	96
34.	Chicken Powder 100 Gram	Box	1675	217750	130
35.	Chicken Cube	Pkt	54	27050	500
36.	Coal	Kg		000	On demand
37.	Chili Powder	Kg	1850	277500	150
38.	Canderel 100 Tab	Pkt	400	12000	30
39.	Chili Crushed	Kg	1145	34350	30
40.	Chili Whole	Kg	1200	3600	03

Sr. No.	Description	Unit	Price	Total Amount	Quantity
Grocery					
41.	China Salt 100 Gram	Pkt		000	On demand
42.	Coriander Whole	Kg	1045	14630	14
43.	Coriander Powder	Kg	1700	25500	15
44.	Cream Fresh 200ml	Pkt	235	32900	140
45.	Coffee 100 Gram	Bot	2035	1017500	500
46.	Cumin Seed White	Kg	2050	123000	60
47.	Cumin Seed Black	Kg	2300	4600	2
48.	Chana White	Kg	300	54000	180
49.	Char Maghaz	Kg	1800	3600	02
50.	Cotton Bundle Large	Roll	460	27600	60
51.	Dal Moong	Kg	365	73000	200
52.	Dal Channa	Kg	270	82500	300
53.	Dal Mash	Kg	563	67560	120
54.	Dal Masoor	Kg	275	55000	200
55.	Dal Masoor (Sabat)	Kg	305	36600	120
56.	Dal Lobia Red	Kg	380	7600	20
57.	Dal Lobia White	Kg	409	20450	50
58.	Dates	Kg	800	48000	60
59.	Demy Glaze Base	Jar	3000	15000	05
60.	Disposable Cup	Pkt	5	90000	18000
61.	Disposable Caps	Pkt		000	On demand
62.	Disposable Cups	Nos	05	55000	11000
63.	Disposable Spoon	Pkt	180	21600	120
64.	Eggs	Dozen	360	864000	2400

Sr. No.	Description	Unit	Price	Total Amount	Quantity
Grocery					
65.	Everyday Dry Milk	Pkt		000	On demand
66.	Foam Scrub	Nos	80	28800	360
67.	Food Color	Pkt	125	10000	80
68.	Fruit Cocktail	Tin	1200	144000	120
69.	Garam Masala Whole	Kg	3345	83625	25
70.	Green Chili Sauce	Ltr	260	3640	14
71.	Garam Masala Powder	Pkt	319	319000	1000
72.	Ghee	Kg	586	41020	70
73.	Gur	Kg	320	48000	150
74.	Glucose 100 Gram	Nos		000	On demand
75.	Haleem Danedar	Pkt	359	64620	180
76.	Imli	Kg	1000	6000	06
77.	Imli Sauce	Pkt	203	10150	50
78.	Jaifal	Kg	7000	14000	02
79.	Javatri	Kg	9000	18000	02
80.	Jam	Bot	389	101140	260
81.	Jelly	Pkt	165	19800	120
82.	Juice	Ltr	345	41400	120
83.	Jalfrezi Masala	Pkt		000	On demand
84.	Kofta Masala	Pkt	150	22500	150
85.	Korma Masala	Pkt	289	72250	250
86.	Kabab Chappal Masala	Pkt	150	22500	150
87.	Kabab Seekh Masala	Pkt	150	22500	150
88.	Kabab Shami Masala	Pkt	150	18000	120

Sr. No.	Description	Unit	Price	Total Amount	Quantity
Grocery					
89.	Karahi Masala	Pkt	289	57800	200
90.	Kalwanji	Kg		000	On demand
91.	Kheer Mix	Pkt	240	57600	240
92.	Ketchup	Ltr	350	147000	420
93.	Khewara	Bot		000	On demand
94.	Loong	Kg		000	On demand
95.	Lemon Max Liquid	Bot	319	261580	820
96.	Mustard Paste	Bot	869	50402	58
97.	Mathi Dana	Kg		000	On demand
98.	Mathi (Qasuri)	Pkt	70	7000	100
99.	Milk (Olper/Milk Pack)	Pkt	370	2960000	8000
100.	Mineral Water 1500ml	Bot	80	400000	5000
101.	Mineral Water 500ml	Bot	40	120000	3000
102.	Mineral Water 19 Ltr	Bot	240	720000	3000
103.	Mayonnaise	Ltr	568	85200	150
104.	Macaroni	Box		000	On demand
105.	Maida	kg	145	217500	1500
106.	Nehari Masala	Pkt		000	On demand
107.	Oyster Sauce	Bot		000	On demand
108.	Oregano Leaves	Pkt		000	On demand
109.	Pepper White	Kg		000	On demand
110.	Pickle	Box	578	46240	80
111.	Pudding Mix	Pkt		000	On demand
112.	Suji	Kg		000	On demand

Sr. No.	Description	Unit	Price	Total Amount	Quantity
Grocery					
113.	Rice Basmati	Kg	535	1123500	2100
114.	Red chili powder	Kg	1825	164250	90
115.	Rice Sela	Kg	550	132000	240
116.	Raisin (Kishmish)	Kg	1800	36000	20
117.	Rooh Afza	Bot		000	On demand
118.	Roll Patti	Kg	360	72000	200
119.	Sugar	Kg	205	287000	1400
120.	Sweet Corn	Tin		000	On demand
121.	Sheer Khurma	Pkt		000	On demand
122.	Salt	Kg	49	39200	800
123.	Saunf	Kg	1100	5500	5
124.	Spirit	Ltr	320	176000	550
125.	Soya Sauce	Bot	385	22330	58
126.	Steel Wool	Nos	220	66000	300
127.	Shakkar	Kg	309	92700	300
128.	Sohaga	Kg		000	On demand
129.	Spaghetti	Nos	225	5625	20
130.	Tea Bag	Box	899	449500	500
131.	Tea Bag Green	Box	649	227150	350
132.	Tang750g	Jar		000	On demand
133.	Tez Pata	Kg		000	On demand
134.	Tissue	Box		000	On demand
135.	Turmeric Powder	Kg	1350	29700	22

Sr. No.	Description	Unit	Price	Total Amount	Quantity
Grocery					
136.	Till White	Kg	800	6400	8
137.	Toothpick	Nos	225	67500	300
138.	Vinegar	Gal	680	68000	100
139.	Vermicellies	Pkt	70	12600	180
140.	Woaster Sauce	Bot		000	On demand
141.	Wrapping Roll	Nos	1200	144000	120
142.	Yeast	pkt	1999	19990	10
143.	Meat				
144.	Beef	kg	---		
145.	Chicken Whole	kg	600	1440000	2400
146.	Chicken Boneless	Kg	900	900000	1000
147.	Mutton	kg	3350	4020000	1200
148.	Fish	kg	1000	420000	420
149.	Vegetables & Fruit				
150.	Onion	kg	130	444000	3700
151.	Tomato	kg	100	270000	2700
152.	Ginger	Kg	600	300000	500
153.	Garlic	kg	600	300000	500
154.	Green chili	kg	300	150000	500
155.	Green coriander	kg	300	150000	500
156.	Lemon	kg	250	125000	500
157.	Mint	kg	250	25000	100
158.	Potato	kg	100	150000	1500
159.	Cucumber	kg	120	120000	1000

Sr. No.	Description	Unit	Price	Total Amount	Quantity
Grocery					
160.	Radish	kg	80	40000	500
161.	Carrot	kg	80	48000	600
162.	Cabbage	kg	150	54000	360
163.	Beetroot	kg	400	48000	120
164.	Lattauce	kg	420	50400	120
165.	Fruits	Kg	261	1344150	5150
Total Estimated Cost					26,911,562

Mess Officer
Sec/Member Purchase Committee

Deputy Director (A&F)
Member Purchase Committee

Additional Director (A&F)
Chairman Purchase Committee