

NATIONAL INSTITUTE OF PUBLIC ADMINISTRATION (NIPA)

78-Shahrah-e-Quaid-i-Azam (Upper Mall) Lahore.

Supply of Crockery & Cutlery

Name of Firm: _____ NTN: _____ STN: _____

Receipt of Tenders: _____ Address: _____

Opening: Date / Time.....Venue: At National Institute of Public Administration (NIPA)

Phone No: _____

Fax No: _____

Sr. #	Items Description	Unit	Specification	Quantity	Brand or Equivalent	Price in Figure with all Taxes	Price in Words with all Taxes
1.	Dinner Plates	No.	porcelain (26cm) with printed monogram (NIPA)	120	Forte or Equivalent		
2.	Quarter Plates	No.	Porcelain (21cm) with printed monogram (NIPA)	120	Forte or Equivalent		
3.	Dishes 14"	No.	porcelain (36cm) with printed monogram (NIPA)	120	Forte or Equivalent		
4.	Bowl Large	No.	porcelain (9") with printed monogram (NIPA)	24	Forte or Equivalent		
5.	Bowl Small	No.	porcelain (7") with printed monogram (NIPA)	12	Forte or Equivalent		
6.	Tea Cup	No.	Porcelain with printed monogram (NIPA)	120	Forte or Equivalent		
7.	Saucer	No.	Porcelain with printed monogram (NIPA)	120	Forte or Equivalent		
8.	Sweet Bowl	No.	porcelain (4.5") with printed monogram (NIPA)	240	Forte or Equivalent		
9.	Chaffing Dishes (Complete Set)	No.	Steel	12	As per sample		
10.	Cutting Board Large Red, Green, White	No.	Large	03	Best Quality		
11.	Cutting Board (Medium) Red, Green, White	No.	Medium	03	Best Quality		
12.	Dish Steel for Sweet	No.	Steel Size no. 06	06	Best Quality		
13.	Thermos/Flask 05ltr	No.	05Ltr	06	Best Quality		
14.	Fork	Dozen	Steel (14 Gauge)	20	Best Quality		

Note: Brand shall be accepted (mentioned in Performa)

Bidder Signature & Stamp_____

Mess Officer
Sec/Member Purchase Committee

Deputy Director (A&F)
Member Purchase Committee

Additional Director (A&F)
Chairman Purchase Committee

Sr. #	Items Description	Unit	Specification	Quantity	Brand or Equivalent	Price in Figure with all Taxes	Price in Words with all Taxes
15.	Breakfast knife	Dozen	Steel (14 Gauge)	20	Best Quality		
16.	Rice Spoon	Dozen	Steel (14 Gauge)	20	Best Quality		
17.	Tea spoon	Dozen	Steel (14 Gauge)	20	Best Quality		
18.	Serving Spoon	No.	Steel (14 Gauge)	48	Best Quality		
19.	Rice Panja	No.	Steel (14 Gauge)	12	Best Quality		
20.	Pastry Tong	No.	Steel (9")	12	Best Quality		
21.	Soup spoon	No.	Porcelain with printed monogram (NIPA)	120	Forte or Equivalent		
22.	Glass Tumbler	Dozen	Glass	12	Toyo or Equivalent		
23.	Jug Glass	Dozen	Glass	18	Toyo or Equivalent		
24.	Sugar pot	No.	Porcelain with printed monogram (NIPA)	12	Forte or Equivalent		
25.	Milk pot	No.	Porcelain with printed monogram (NIPA)	12	Forte or Equivalent		
26.	Serving tray plastic	No.	Large size	06	---		
27.	Microwave oven	No.	62Ltr	01	Haier or Equivalent		
28.	Water boiler	No.	20ltr	04	China		
29.	Salt Pot	Pair	Glass or pure plastic	36	Best Quality		
30.	Cutting Knife	No.	Steel 13"	20	Kiwi or Equivalent		
31.	Fruit Knife	No.	Steel	60	Kiwi or Equivalent		
32.	Butcher's Cleaver (Toka)	No.	16"	01	Kiwi or Equivalent		
33.	Tea Tank (Steel)	No.	Steel 25Ltr	01	Best Quality		
34.	Plates rack	No.	Plastic 24Pair	05	Best Quality		
35.	Dustbin large size	No.	Plastic Large size Commercial with tyres	04	Best Quality		

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